



In the knowledge that
we are loved, we are rooted
by our Christian values.

Brill Church of England School

Charging and Remission

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| Policy Reviewed | Sept 2023 |
| Policy Owner | L.White |
| Signed Headteacher | L.White |
| Review date | Sept 2024 |

1. No charge will be made for books, materials, equipment or incidental transport for National Curriculum or statutory Religious education courses, or for courses in preparation for public examinations or for any other courses taught at this school.

Where parents have indicated in advance their wish to buy their child's lesson products, only the cost of materials or ingredients will be charged.

2. Voluntary contributions from parents will be requested for school activities in or out of school time for which a compulsory charge cannot be made. Such activities would only be provided if there were sufficient voluntary contributions made to ensure the activity could go ahead. No student would be excluded from such an activity because of any inability to or unwillingness to make a voluntary contribution.

3. Trip cancellation: residential and non-residential

In the unlikely event of the school cancelling a trip, payments already made by parents will be refunded in full.

If a parent withdraws their child from a trip after payments have started, they forfeit those payments already paid. The parent may be liable for the balance of payments dependent on the specific cancellation terms and conditions of the Tour Operator or Agent.

The school's Risk Protection Agreement (RPA), that we have with the DfE, insurance policy covers domestic and foreign travel for all pupils. It includes medical cover and, in the case of illness, reasonable additional costs for a family member to travel to repatriate/escort a pupil home.

4. Activities which are wholly or mainly out of school hours and which are not part of the National Curriculum, Religious Education or preparations for a prescribed public examination, may have a charge levied for them.

5. The Headteacher will decide within these policies whether a particular activity is chargeable or not, and if chargeable, what the level of voluntary contributions must be for the activity to go ahead.

6. No charges will be made for public examination entry at the time the school normally makes its entries. The additional late entry fee may be chargeable at the Headteacher's discretion. Parents will be charged for the entry fees involved if their child is absent from the examination without reasonable cause, as defined by the Examination Board.

7. Parents will be charged for damage to school property or for loss of it, if caused wilfully or negligently by their child.

8. The Governors' Resources Committee together with the Headteacher will consider any individual cases that arise from the implementation of these policies.