

Key Dates

For Children Starting School or Moving up to Junior School in September 2024

01 November 2023	Primary Portal opens at 11am on this date (Buckinghamshire residents only)
20 December – 04 January 2024	Christmas Break
12 January 2024	Paper application for junior school to be returned to the infant school by 9am
15 January 2024 DEADLINE	Reception and Junior Transfer online applications Primary Portal closes at midnight
29 January	<p>Latest date for moving into or within Buckinghamshire (and providing evidence to show residency) for us to use the new address for the first round of allocations.</p> <p>Final date for agreed 'special cases' to be considered as 'on time' (a house move is not considered to be a special case).</p> <p>Applications received between 16 January and 29 January that are not deemed to be 'special cases' will be processed for 16 April but will be considered after all 'on time' applications have been processed (late but included in the 1st round)</p>

09 February	All schools receive preference numbers
09 February	Schools Portal opens for Academy, Foundation & VA Schools to rank their list
12 February – 16 February	Half Term
23 February	Ranking to be completed by mid-day and Schools Portal closed. Excel spreadsheet to be sent to admissions.
01 April – 12 April	Easter Break
10 April	Schools Portal opens for Academy Foundation & VA Schools. Other schools receive electronic files
16 April	*National Primary Allocation Day* Emails sent out to online applicants Auto Opt onto Waiting List
30 April	Closing date for: 1 st round acceptances via the online portal which closes at 11.59pm new applications for the 2 nd round mover address evidence for the 2 nd round. We do not accept changes of preference for the 2nd round. Schools Portal closes
07 May	Schools Portal opens for Academy, Foundation & VA Schools to rank their 2nd round lists
14 May	Ranking to be completed by mid-day and excel spreadsheet sent to admissions – School Portal closes

21 May	Schools portal opens 2 nd round allocations emailed to parents and community schools advised of further admissions.
27 May – 31 May	Half Term
28 May	Closing date for: acceptances from 2nd round new applications for 3rd changes of preference mover address evidence for 3 rd round. School Portal closes
07 June	Schools Portal opens for Academy, Foundation & VA Schools to rank their 3rd lists
14 June	Ranking to be completed by mid-day and Schools Portal closed. Excel spreadsheet to be sent to admissions.
21 June	School Portal opens 3rd round allocations and waiting list positions emailed to parents and community schools advised of further admissions.
28 June	Closing date for: acceptances from 3rd round new applications for 4rd changes of preference mover address evidence for 4 th round. School Portal closes.
02 July	Transition Day. Many children attend their new school for the day
05 July	Schools Portal opens for Academy, Foundation & VA Schools to rank their 4th round lists

12 July	Ranking to be completed by mid-day and Schools Portal closed. Excel spreadsheet to be sent to admissions.
19 July	School Portal opens 4th round allocations emailed to parents and community schools advised of further admissions.
23 July	Summer Break
26 July	Waiting list positions advised to parents
26 July	Closing date for: acceptances from 4 th round Schools Portal closed
From 29 June – 26 July	Applications will be processed by 2 nd August – where places are available
Applications received after the 26 July	Will be allocated on an ad hoc basis – where places are available
28 August	New allocation lists sent to schools. R5 & 7+ waiting lists sent to schools who manage their own in year admissions
28 August	Final waiting lists sent
September 2024	The new school year starts